

TO: LEPC Chairs and Contacts

FROM: Harlan Schafer, SERC Chairperson

DATE: January 18, 2002

It is time to start scheduling your annual LEPC meeting. Under the Nebraska Emergency Planning and Community Right to Know Act each LEPC is to:

1. Meet at least annually and elect a chairperson (81-15,216)
2. Provide public notice of meeting (reimbursable under HMEP) (81-15,217 (1)(a))
3. Annually review and update the plan. Any changes are to be submitted to your county governing board and NEMA. (81-15,217 (1) (c))
4. Submit a report on any gifts, bequests, grants, or other contributions or donations received from public or private sources and expenditures to the SERC. (81-15, 217 (2))
5. Annually publish a notice in local newspapers that the emergency plan, Tier II forms, MSDS have been submitted and where the public may review them. (reimbursable under HMEP) (81-15,229 (2))

Enclosed is a draft meeting agenda, LEPC Annual Report form, and a reimbursement request form. The SERC is very interested in hearing from you and asks that you hold your annual meeting in April and submit your report.

Also check out the SERC website at nebema.org for reimbursement and mini grant forms and LEPC member applications that you can print off. The website also has additional links to help your LEPC.

If you have any questions or wish assistance please contact Henry Tamasi at (402) 471-7349 or henry.tamasi@nema.state.ne.us